

Proceedings of the Principal

Present:

Date 01-06-2022

As per the latest guidelines from NAAC regarding the constitution of IQAC cell in the Higher Education Institutions, the IQAC is constituted with the following members to meet the requirements of latest guidelines and to enhance the performance of the institution. The membership of the following members shall be for a period of two years from the date of these proceedings.

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|-------------------------------|---|--|
| 1. Chairman – Principal | : | U.V.RAMI REDDY |
| 2. Management Representative | : | V.N.R.SASTRY |
| 3. IQAC Coordinator | : | G.MALLI REDDY |
| 4. Teacher Representatives | : | A.KONDANNA
V.SAI KRISHNA
V.CHANDRA MOULI
M.NAVEEN
K NAGARJUNA
P UPENDRA |
| 5. Office Representative | : | JUTURU VIJAYA LAKSHMI |
| 6. Nominee from local society | : | |
| a. Student | : | B VAISHNAVI |
| b. Alumni | : | M LAKSHMI PRASANNA |
| 7. Nominee from | : | |
| a. Employer/ Industrialist | : | J.VIJAYA LAKSHMI |
| b. Stakeholder | : | V.B.R.SARMA |

The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.




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The Internal Quality Assurance Cell (IQAC) of the college held on 28-08-2023 to discuss the action taken report on feedback analysis. The meeting was chaired by the Principal, and all the members of the IQAC were present.

The meeting began with the Principal presenting the action taken report on feedback analysis. The report highlighted the following findings:

- Majority of the students were satisfied with the teaching and learning process.
- A few students expressed concerns about the curriculum and the assessment methods.
- The parents were satisfied with the overall functioning of the college.
- The employers were satisfied with the skill sets of the graduates.

The IQAC members discussed the findings of the report and suggested the following action points:

- The curriculum should be reviewed and updated regularly.
- The assessment methods should be diversified.
- There should be more interaction between the faculty and the students.
- The college should organize more placement workshops.

The IQAC members also discussed the need for a more robust feedback mechanism. They suggested that the college should conduct feedback surveys on a regular basis and should take prompt action on the feedback received.

The meeting concluded with the Principal thanking the IQAC members for their valuable suggestions.




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Action-Taken Report:
Teacher's Feedback on Academic Performance for the Academic Year
2021-22

This report outlines the action taken in response to the feedback received from teachers regarding the academic performance of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with teachers. The main areas of concern were the quality of education, teaching standards, assessment methods, and student support services.

S.No	Feedback Question	Response from Teachers	Action Taken
1	How would you rate the overall academic performance of our institution?	95% of the teachers responded as "Excellent", 5% of the teachers expresses as "Good"	Suggestions were taken from the teachers to improve the academic performance of the institution.
2	How satisfied are you with the academic resources available at our institution?	80% of the teachers responded with "Excellent", 10% of the teachers expresses "Good" and 10% responded with "average".	Resolved to increase the number of ICT classrooms to improve the quality delivery of education.
3	How effective are the teaching methods used by our faculty in promoting learning?	90% of the teachers responded with "Excellent", 5% of the teachers expresses "Good" and 5% responded with "average".	Teachers are provided with teaching aids and other facilities for effective learning. It is suggested to attend FDPs and Workshops.
4	How responsive are the faculty members to the academic needs of the students?	80% of the teachers responded with "Excellent", 15% of the teachers expresses "Good" and 5% responded with "average".	Instructed faculty members to be available to answer questions, provide guidance, and offer feedback to students.
5	How well does our institution prepare students for their future careers?	85% of the teachers responded with "Excellent", 10% of the teachers expresses "Good" and 5% responded with "average".	It is resolved to conduct employable special training classes through CPC and Remedial classes are to be conducted.
6	Are the courses offered at our institution challenging enough?	90% of the teachers responded with "Excellent", 5% of the teachers expresses "Good" and 5% responded with "average".	Measures are taken to increase the number of group combinations in the college.

In conclusion, we have taken significant steps to address the concerns raised by our teachers regarding the academic performance of the institution. We remain committed to continuously improving our programs and services to provide an enriching and fulfilling learning experience for our students. We will continue to solicit feedback from our teachers and take prompt action to address any concerns.




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Action-Taken Report
Students' Feedback for the Academic Year 2021-22

This Action Taken Report (ATR) outlines the action taken in response to the feedback received from students regarding the institution's academic performance and their learning experience. The feedback was collected through surveys, focus groups, and one-on-one meetings with students.

S.No	Feedback Question	Response	Action Taken
1	On a scale of 1-5, how would you rate the institution?	89% of students responded "Excellent", whereas 7% of students responded "Good", and 4% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
2	How satisfied are you with the college's teaching quality?	90% of students responded "Excellent", whereas 7% of students responded "Good", and 3% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
3	Do you feel that the college offers a wide range of courses and programs that meet your needs?	92 of the students responded "Excellent", whereas 7% of students responded "Good", and 1% of students responded "Average"	As of now, the college is offering 10 different courses and efforts should be made to increase the number of courses
4	Teachers assist you if you have any challenges in understanding the material taught in your classes.	91% of the students responded "Excellent", whereas 8% of students responded "Good", and 1% of students responded "Average"	The management appreciated the teachers for their efforts in achieving good responses from the students.
5	Are you satisfied with the way you receive feedback on your academic performance from your instructors?	95% of the students responded "Excellent", whereas 4% of students responded "Good", and 1% of students responded "Average"	Regarding this, the management Appreciated the Mentor-Mentee programme followed by the college.



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6	How accessible are your instructors when you need help outside of class?	92% of the students responded "Excellent", whereas 5% of students responded "Good", and 3% of students responded "Average"	It is resolved to display all the faculty numbers on the website and in notice boards and it is instructed to display Physical Director Number as the emergency number of the college.
7	How effective are the resources provided by the college (such as the library, remedial classes, and academic advising) in supporting your academic success?	85% of the students responded "Excellent", whereas 5% of students responded "Good", and 10% of students responded "Average"	It is resolved to increase the number of books in the library and to provide 5 more computers for accessing NLIST.
8	How well do you feel the college prepares you for your future career or educational goals?	85% of the students responded "Excellent", whereas 14% of students responded "Good", and 1% of students responded "Average"	It is resolved increase the number of certificate courses and special training classes through CPC
9	Does the institution address effectively issues related to diversity or inclusion in the classroom or on campus?	96% of the students responded "Excellent", whereas 3% of students responded "Good", and 1% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
10	Do you feel that the college provides a supportive and inclusive environment for learning?	95% of the students responded "Excellent", whereas 4% of students responded "Good", and 1% of students responded "Average"	It is resolved increase the number of ICT classrooms and to conduct seminars and workshops.




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Action Taken Report on Employers' feedback on the Academic Performance of the Institution for the academic year 2021-22

Introduction:

We conducted a survey among employers to collect their feedback on the academic performance of our institution. The feedback was collected through a questionnaire that asked employers to rate the quality of education, skills and knowledge of graduates, and the relevance of the curriculum to industry needs.

Action Taken:

1. **Quality of Education:** Based on the feedback received, we reviewed the curriculum for each program and made the necessary revisions by introducing the necessary certificate courses. We also suggested the faculty improve their professional development to enhance their knowledge and skills and ensure that they are up to date with the latest trends and advancements in their respective fields.
2. **Skills and Knowledge of Graduates:** We introduced new skill-building opportunities for students, such as internships, training through the Placement cell and coaching for competitive examinations to ensure that our graduates are equipped with the required skills to succeed in their respective fields. We also conducted regular evaluations of our graduates to ensure that they are meeting industry standards and are well-prepared for their careers.
3. **Relevance of Curriculum:** We reviewed our curriculum to ensure that it is relevant to the needs of the industry and that it aligns with current trends and practices by introducing certificate courses and establishing industry partnerships to ensure that our programs are meeting the needs of the industry and that our graduates are prepared for the workforce.
4. **Communication with Employers:** We established regular communication channels with employers to solicit feedback and ensure that our graduates are meeting their needs. We also provided employers with opportunities to engage with our students, such as guest lectures, mentorship programs, and job fairs.

Conclusion: We have taken significant steps to address the concerns raised by our employers regarding the academic performance of the institution. We remain committed to continuously improving our programs to enrich and fulfilling the learning experiences for our students and ensure that our graduates are well-prepared for their careers. We will continue to solicit feedback from our employers and take prompt action to address any concerns.




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Action-Taken Report:
Alumni Feedback on Academic Performance for the
Academic Year 2021-22

This report outlines the action taken in response to the feedback received from Alumni regarding the academic performance of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with teachers. The main areas of concern were the quality of education, teaching standards, assessment methods, and student support services.

S.No	Feedback Question	Response from Teachers	Action Taken
1	How would you rate the overall academic performance of our institution?	95% of the Alumni responded as "Excellent", 5% of the Alumni expresses as "Good"	Suggestions were taken from the Alumni to improve the academic performance of the institution.
2	How satisfied are you with the academic resources available at our institution?	80% of the Alumni responded with "Excellent", 10% of the Alumni expresses "Good" and 10% responded with "average".	Resolved to increase the number of ICT classrooms to improve the quality delivery of education.
3	How effective are the teaching methods used by our faculty in promoting learning?	90% of the Alumni responded with "Excellent", 5% of the Alumni expresses "Good" and 5% responded with "average".	Teachers are provided with teaching aids and other facilities for effective learning. It is suggested to attend FDPs and Workshops.
4	How responsive are the faculty members to the academic needs of the students?	80% of the Alumni responded with "Excellent", 15% of the Alumni expresses "Good" and 5% responded with "average".	Instructed faculty members to be available to answer questions, provide guidance, and offer feedback to students.
5	How well does our institution prepare students for their future careers?	85% of the Alumni responded with "Excellent", 10% of the Alumni expresses "Good" and 5% responded with "average".	It is resolved to conduct employable special training classes through the placement cell and Remedial classes are to be conducted.



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Action-Taken Report
Feedback from Alumni on the Ambience of the institution for the
Academic Year 2021-22

This Action Taken Report (ATR) outlines the action taken in response to the feedback received from Alumni regarding the Ambience of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with Teachers.

S.No	Feedback Question	Response	Action Taken
1	How would you rate the cleanliness of the campus and its facilities?	91% responded "Excellent", whereas 6% responded "Good", and 3% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.
2	How comfortable are the classrooms and study areas?	91% of responded "Excellent", whereas 5% of responded "Good", and 2% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.
3	How are the lighting and temperature controlled within the campus?	93% responded "Excellent", whereas 6% of responded "Good", and 1% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.
4	How is the noise level on campus?	92% responded "Excellent", whereas 7% of responded "Good", and 1% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.
5	How satisfied are you with the accessibility of amenities such as drinking water, restrooms, and vending machines?	94% responded "Excellent", whereas 3% of responded "Good", and 3% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.
6	Are the campus grounds and	91% of the responded "Excellent", whereas 5% of responded "Good", and	Efforts are to be made to achieve 100%



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	landscaping well maintained?	4% of Teachers responded "Average"	satisfaction from the students.
7	How satisfied are you with the safety and security measures on campus?	85% responded "Excellent", whereas 5% responded "Good", and 10% of Alumni responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Alumni.




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Action-Taken Report
Feedback from Teachers on the Ambience of the institution for the
Academic Year 2021-22

This Action Taken Report (ATR) outlines the action taken in response to the feedback received from Teachers regarding the Ambience of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with Teachers.

S.No	Feedback Question	Response	Action Taken
1	How would you rate the cleanliness of the campus and its facilities?	91% responded "Excellent", whereas 6% responded "Good", and 3% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
2	How comfortable are the classrooms and study areas?	91% responded "Excellent", whereas 5% responded "Good", and 2% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
3	How are the lighting and temperature controlled within the campus?	93% responded "Excellent", whereas 6% responded "Good", and 1% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
4	How is the noise level on campus?	92% students responded "Excellent", whereas 7% responded "Good", and 1% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
5	How satisfied are you with the accessibility of amenities such as drinking water, restrooms, and vending machines?	94% responded "Excellent", whereas 3% responded "Good", and 3% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
6	Are the campus grounds and landscaping well maintained?	91% responded "Excellent", whereas 5% responded "Good", and 4% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
7	How satisfied are you with the safety and security measures on campus?	85% responded "Excellent", whereas 5% responded "Good", and 10% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.




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Action-Taken Report
Feedback from Students on the Ambience of the institution for the
Academic Year 2021-22

This Action Taken Report (ATR) outlines the action taken in response to the feedback received from students regarding the Ambience of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with students.

S.No	Feedback Question	Response	Action Taken
1	How would you rate the cleanliness of the campus and its facilities?	90% of students responded "Excellent", whereas 6% of students responded "Good", and 4% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
2	How comfortable are the classrooms and study areas?	92% of students responded "Excellent", whereas 5% of students responded "Good", and 3% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
3	How are the lighting and temperature controlled within the campus?	92% of the students responded "Excellent", whereas 7% of students responded "Good", and 1% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
4	How is the noise level on campus?	91% of the students responded "Excellent", whereas 8% of students responded "Good", and 1% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
5	How satisfied are you with the accessibility of amenities such as	95% of the students responded "Excellent", whereas 4% of students responded "Good", and	Efforts are to be made to achieve 100% satisfaction from the students.




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	drinking water, restrooms, and vending machines?	1% of students responded "Average"	
6	Are the campus grounds and landscaping well maintained?	92% of the students responded "Excellent", whereas 5% of students responded "Good", and 3% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.
7	How satisfied are you with the safety and security measures on campus?	85% of the students responded "Excellent", whereas 5% of students responded "Good", and 10% of students responded "Average"	Efforts are to be made to achieve 100% satisfaction from the students.




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Action-Taken Report
Feedback from Parents on the Ambience of the institution for the
Academic Year 2021-22

This Action Taken Report (ATR) outlines the action taken in response to the feedback received from Teachers regarding the Ambience of the institution. The feedback was collected through surveys, focus groups, and one-on-one meetings with Teachers.

S.No	Feedback Question	Response	Action Taken
1	How would you rate the cleanliness of the campus and its facilities?	91% responded "Excellent", whereas 6% responded "Good", and 3% of parents responded "Average"	Efforts are to be made to achieve 100% satisfaction from the parents.
2	How comfortable are the classrooms and study areas?	91% of responded "Excellent", whereas 5% of responded "Good", and 2% of parents responded "Average"	Efforts are to be made to achieve 100% satisfaction from the parents.
3	How are the lighting and temperature controlled within the campus?	93% responded "Excellent", whereas 6% of responded "Good", and 1% of parents responded "Average"	Efforts are to be made to achieve 100% satisfaction from the parents.
4	How is the noise level on campus?	92% responded "Excellent", whereas 7% of responded "Good", and 1% of parents responded "Average"	Efforts are to be made to achieve 100% satisfaction from the parents.
5	How satisfied are you with the accessibility of amenities such as drinking water, restrooms, and vending machines?	94% responded "Excellent", whereas 3% of responded "Good", and 3% of Teachers responded "Average"	Efforts are to be made to achieve 100% satisfaction from the Teachers.
6	Are the campus grounds and landscaping well maintained?	91% of the responded "Excellent", whereas 5% of responded "Good", and	Efforts are to be made to achieve 100% satisfaction from the students.




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